

MINUTES OF REGULAR MEETING OF COUNCIL OF THE VILLAGE OF KENASTON HELD ON WEDNESDAY, NOVEMBER 19, 2025 IN THE VILLAGE MUNICIPAL OFFICE AT 700 FOURTH STREET IN THE VILLAGE OF KENASTON IN THE PROVINCE OF SASKATCHEWAN.

<u>Present</u>	Mayor Brad Owen, Aldermen Ivan Englesman, Michael Menzies, Jesse Ouellette, Dallas Lowdermilk and Administrator Leah Libke.
<u>Order</u>	Brad Owen called the meeting to order at 7:00 p.m.
142/25 <u>Agenda</u>	LOWDERMILK: That the agenda be adopted. <u>Carried.</u>
143/25 <u>Minutes</u>	ENGLESMAN: That the minutes of the regular meeting of council held on October 8, 2025, be approved as read. <u>Carried.</u>
144/25 <u>Indemnity Agreement</u>	OWEN: That the changes recommended by the Lawyer be applied to the indemnity agreement and it be signed. <u>Carried.</u>
145/25 <u>Campground</u>	OUELLETTE: That the discussion regarding the campground payment options be removed until the March meeting. <u>Carried.</u>
146/25 <u>Shop Door</u>	OUELLETTE: That an insurance claim be started to repair the damaged shop overhead door. Next steps for repair will be based off of insurance recommendations. <u>Carried.</u>
147/25 <u>Home-Based</u>	MENZIES: That the administrator will send a letter regarding the home-based business to the business owner, documenting where in the zoning bylaw his on-site car repair business is not permitted in the residential district and what options are available for him to pursue. <u>Carried.</u>
148/25 <u>Website</u>	ENGLESMAN: That the website update costs for the Village of Kenaston and the RM of McCraney be billed separately and that the yearly maintenance costs be split 50/50. <u>Carried.</u>
149/25 <u>Permit Extension</u>	OWEN: That the request for a building permit extension not be granted as the deadline in the bylaws has passed for the permit to be valid. A letter will be sent to the requestor to request a new development and building permit before construction can start. <u>Carried.</u>
150/25 <u>Rezoning</u>	ENGLESMAN: That a letter be sent to the owner of the duplexes stating that the Village supports the rezoning of the properties, but the list of requirements needs to be met for rezoning to be possible. <u>Carried.</u> Administrator will go to mentor's office on December 1 st , 2025.
	Administrator will continue to look into switching to more online payment options.
151/25 <u>Utility System</u>	OWEN: That the Village does not want to switch to the new Neptune 360 system for reading water meters and is aware of the future implications of not switching. <u>Carried.</u>
152/25 <u>Dump Worker</u>	OUELLETTE: That the administrator add that the Dump Worker position is casual and the wage is \$20/hr to the presented advertisement. The ad will be posted on the website, Facebook, and in the School. <u>Carried.</u>
153/25 <u>Corresp.</u>	ENGLESMAN: That the administrator send a letter to the resident that requested snow fence and speed bumps stating that council will not be providing snow fence and will discuss speed bumps in the spring. Options for hiring personal snow removal will be provided if requested. <u>Carried.</u>
154/25 <u>Corresp.</u>	OWEN: That the discussion regarding home-owner water bill be tabled until the next meeting. <u>Carried.</u>
155/25 <u>Revenue Sharing</u>	OWEN: The Council of the Village of Kenaston confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none">• Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;

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- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations and further that the correspondence presented be filed. Carried.

Delegates

The Village Council had one delegate attend:

- a) Jason Zdunich- Foreman Report

156/25

OWEN: That the administrator advertise employment opportunities for casual snow removal help and a casual backup water plant operator for a wage of \$20/hr. Carried.

157/25

OUELLETTE: That the Village of Kenaston council authorizes the foreman to get the 3 Tonne Truck breaks repaired. Carried.

158/25 Financials

MENZIES: That the Financial Statements for the month ended October 31, 2025 be approved as presented. Carried

159/25 Financials

ENGLESMAN: That the Bank Reconciliations for the month of October 31, 2025, be approved as presented. Carried.

160/25 Accounts

ENGLESMAN: That we ratify the accounts that were paid before this meeting by cheques numbered #13298 through #13318 and by electronic payments listed on Appendix “A” totalling \$38,460.66 and that the submitted accounts listed in Appendix “A” totalling \$25,539.39 be approved for payment with cheques numbered #13319 to 13329 and by electronic payments. Carried.

161/25 Electronic Billing

LOWDERMILK: That the administrator will send utility bills electronically to the residents who request it. Carried.

162/25 Liquor License

OUELLETTE: That the administrator will send a letter to the Rink Board that the Village of Kenaston would offer a lease agreement for the Rink enabling the Rink Board to obtain a yearly license from SLGA. All costs of writing the agreement will be the responsibility of the Rink Board. Carried.

163/25 Public Meeting

OWEN: That the Village of Kenaston will hold a Public meeting at Kenaston Place on December 10th, 2025 from 5:30pm-6:30pm. Carried.

164/25 Printing

OWEN: That the Village of Kenaston will not charge for village document printing, if the material cannot be provided by electric means. Carried.

Administrator will look into option for CCBF project and will report back to council.

The Administrator, Leah Libke, gave an administrator report.

165/25 Bylaw

OWEN: That bylaw 3/25 being a bylaw to Provide for a Planning District Agreement be introduced and read a first time. Carried.

166/25 Bylaw

MENZIES: That bylaw 3/25 now be read a second time. Carried.

167/25 Bylaw

OUELLETTE: That bylaw 3/25 be given a third reading at this meeting. Carried.

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168/25 Bylaw

ENGLESMAN: That bylaw 3/25 now be read a third time and adopted.
Carried.

169/25 In Camera

OWEN: That council go in camera for discussion regarding Administrator compensation package at 8:40pm. Carried.

170/25 Out of Camera

OWEN: That council go out of camera at 8:52pm. Carried.

171/25 Pay Out

OWEN: That the Village of Kenaston pay the former administrator per legal agreement for a total of \$99,500, which includes \$4000.00 that will go directly to legal fees, all paid out no later than January 2, 2026. Carried.

The next regular council meeting will be held December 22, 2025 at 7:00pm.

172/25 Adjou.

OWEN: That we adjourn. 8:56 pm. Carried.

Mayor

Administrator

APPROVED